



Idaho Renaissance Faire

VENDOR AGREEMENT

October 8 & 9, 2016
Island Complex, Emmett, Idaho

SITE INFORMATION & RULES

- All booths **must be decorated** in a Renaissance-period theme and all people working in the booth **must be dressed** in themed attire while fair is open. We encourage creativity and booth designs that compliment your business or endeavor.
- **Booths and all decorations must be secured and stable to avoid blow-away in the event of wind. 12" – 15" stakes are recommended.** The Fairgrounds tend to experience high winds especially in the evening. Securing and weighting booth coverings is necessary to prevent damage to vendors' booths and product, and damage to neighboring booths. The IRF is not responsible for any damage to a vendor's booth or inventory.
- Merchant vehicles and trailers must be in designated merchant parking areas before the Faire begins and while the Faire is open.
- **Merchants must provide their own electricity if needed.** This includes Food vendors. There is no certainty that the IRF will be able to provide a generator year to year. The Faire will provide straw bales and assistance setting them for buffering sound if necessary, **but must be notified ahead of time if needed.**
- Booths must be fully assembled and ready for one hour before opening each day (11am on Saturday, 11 Noon on Sunday) and **must** remain open until at least 6PM on Saturday and 5PM on Sunday.
- Booths must be dismantled after the close of the Faire, and vendors must leave their area clean of all materials and trash. **Vendors, including Food Vendors, must bag their own trash and take it to the dumpster by the baseball fields. Do not put your trash in the trash barrels on the Fairgrounds. Do not dump any excess oils or material other than clean water, on the field.**
- We adhere to a 'good neighbor policy' and request that all merchants take care to avoid excessively loud or inappropriate noise and behavior. Hawking wares to patrons is encouraged! No merchant or entertainer may 'heckle' another merchant if patrons are in the shop.
- Pets are not allowed at the Idaho Renaissance Faire. Service animals must be checked in upon arrival.
- All Merchants must have their Idaho State Tax information prominently displayed in their booth while they are doing business (ST-124).

LODGING

If you require lodging while in (Emmett), we encourage you to contact one of our local hotels, motels, RV parks or campgrounds for convenient access to the events. Contact us for a list of local lodging options.

Visit us online: www.idahorenfaire.org
Contact us: info@idahorenfaire.org



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Hold Harmless Agreement

Please sign and include with your Application

- I release and hold harmless all Idaho Renaissance Faire Producers and Board Members and all associated volunteers, employees and staff, from any liability for damages, theft, loss or personal injury sustained at the Idaho Renaissance Faire.
- I understand that photographs taken on site, as well as my slides/pictures, may be used for future publicity.
- I understand that all activities on site are potentially dangerous or harmful to my person or property, and that by participating I voluntarily accept and assume the risk of injury to myself and my employees and agents or damage to my property.
- I retain sole responsibility for any injury or property damage to other vendors' booths, patrons or their property from any article I have brought onto the Faire site.
- I understand that I am responsible for any minor children that are in my care, either written or implied. Failure to adequately watch over my minor children resulting in jeopardy to their safety or the safety of others through their behavior is grounds for immediate expulsion from the Idaho Renaissance Faire.
- I understand that I must, at all times, comply with the laws of the City (of Emmett), (Gem) County and the State of Idaho. I further more agree that illegal activities and the use of alcohol or non-prescription drugs on site will be grounds for expulsion and possible prosecution. **I understand that smoking/vaping is prohibited in view of Faire patrons except in designated smoking areas.**
- I (also) understand that all personnel must be in costume and conduct themselves professionally. I furthermore understand that the Idaho Renaissance Faire reserves the right to protect its interests.
- I have read the statements in this document. I agree with its terms and have voluntarily signed it. I understand that this document is complete unto itself and that any oral promises or representations made to me concerning this document and/or its terms are not binding upon the Idaho Renaissance Faire, its officers, agents, volunteers and/or employees.
- **I UNDERSTAND THAT THIS IS A LEGAL DOCUMENT. I HAVE READ AND UNDERSTOOD THIS RELEASE AND I UNDERSTAND ALL ITS TERMS. I EXECUTE IT VOLUNTARILY AND WITH FULL KNOWLEDGE OF ITS MEANING AND SIGNIFICANCE.**

Printed name _____

Business/ Booth _____

Signature _____

Date _____



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VENDOR APPLICATION

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Visit us online: www.idahorenfaire.org
Contact us: info@idahorenfaire.org

Please fill out the form below and email or mail to
info@idahorenfaire.org for approval. Please put VENDOR APPLICATION in the subject line
Contact address - Ellen Spencer, 991 N. Pinnacle Way, Eagle, ID 83616

Company/Organization Name _____

Street Address _____

City _____ State _____ Zip _____

Phone Number/Alternate Number _____

Website _____

E-Mail Address _____

Would you like your website advertised on our Merchant Website? YES / NO

VENDOR TYPE & FEES

Booth areas are available in 3 sizes and will vary in shape. Please choose type below and specify.

Retail/commercial: \$85 for 10 x 10 \$100 for 10 x 20 \$125 for 20 x 20 Larger to be discussed

No. Spaces _____ Total \$ _____

Arts and crafts/homemade specialty items \$85 for 10 x 10 \$100 for 10 x 20 \$125 for 20 x 20 Larger to be discussed

No. Spaces _____ Total \$ _____

Food Booth \$125 per space Total \$ _____

- Food Vendors are required to have \$1 Million insurance required and certificate naming (Gem) County and IRF as additional insureds.
- Must provide copy of Food handlers License
- It is advised for Food Vendors to obtain their own generators, if one is needed. We are not able to guarantee the availability of a generator this year.

